

The Regional Food Bank is located at 3355 S. Purdue Ave., Oklahoma City, Oklahoma 73179.

The receiving hours of donated products are from 8 a.m. to 4:30 p.m. Monday through Friday.

When registering for a Food & Fund Drive, you were asked whether you would like to deliver the donated products to the Regional Food Bank or be connected with a Regional Food Bank partner agency. Instructions for both options are listed below.

When delivering to the Regional Food Bank:

- Please notify us prior to delivering food donations so we can have staff available to unload and weigh your food. Please schedule your delivery day and time with the event manager.
- Depending upon the amount of donated items, you will be directed to one of two options below:



#1

Front Door Delivery

3355 S. Purdue Ave. Oklahoma City, Okla. 73179

- Please enter through the main southeast corner entrance of the Regional Food Bank, NOT the Volunteer Center entrance.
- There will be a staff member at the front desk who will help you unload items and provide a donation receipt. Please give all monetary donations to the staff member who assists you.
- If you used Regional Food Bank food donation boxes during your drive, please return them when you deliver the food.

#2

Warehouse Delivery

3400 S. Moulton Drive, Oklahoma City, Okla. 73179

- You will enter through the operations entrance of the Regional Food Bank where our semi-trucks dock. You may need to ring the doorbell on the right if the gate is closed. Once you enter through the gate, continue straight (north) until you come to the first ramp on your right. You will see a "Food Drive Donation Drop-off" sign. That is the ramp for dock 22. Back up to the dock 22 door.
- Please ring the doorbell upon your arrival and a Regional Food Bank staff member will meet you. They will weigh the product and provide you with a donation receipt. Please give all monetary donations to the staff member who assists you.
- If you used Regional Food Bank boxes during your drive, please return them when you deliver the food.

You are finished! We highly encourage you to ask for a donation receipt. Be on the lookout for an impact email from the event manager with your total pounds, dollars raised, and meals provided.

When delivering to a Regional Food Bank partner agency:

- The event manager will contact you prior to the end date of your drive with the Regional Food Bank partner agency contact information.
- Connect with the Regional Food Bank partner agency to schedule your delivery date and time.
- **You are finished!**

Mailing Cash and Check Donations

Should you decide to send your monetary donations via mail, please send them to the address below. Please make checks payable to “**Regional Food Bank of Oklahoma**”.

Regional Food Bank of Oklahoma
PO Box 270968
Oklahoma City, Okla. 73137-0968