

OKLAHOMA CSFP

NOTICE OF ELIGIBILITY EXPIRATION

DISTRIBUTION SITE	ADDRESS	SITE CONTACT	PHONE NUMBER

CSFP Participant's Name: _____ Notice Date: _____

CSFP Eligibility Expiration

The certification period for your participation in CSFP is two years (24 months), and it is now time for you to be recertified for the program. This is your written Notice of Expiration, which should be issued to you by the CSFP distribution agency at least 15 days before the effective date of the expiration. To be recertified, you will need to complete a new CSFP Application and remain eligible for the program based on the current eligibility criteria. The CSFP agency where your monthly CSFP boxes are distributed should provide you with a new CSFP Application to complete and turn in, and the agency will determine if you continue to be eligible for the program. If you remain eligible and caseload is available, you will continue receiving your monthly CSFP boxes. If you do not submit a new CSFP Application for recertification, or if you no longer meet the eligibility requirements for the program, you will not receive CSFP food boxes after the date below.

The effective date of ELIGIBILITY EXPIRATION for CSFP will be _____.

CSFP Partner Agency Representative Signature

Non-Discrimination Statement:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.