

CSFP & Link2Feed Integration

Updated 5/1/23



What is CSFP?

- CSFP stands for Commodity Supplemental Food Program
 - It is a federal senior nutrition program to supplement diets with nutritious USDA foods.
- Each qualifying senior will receive a 30-pound box of food once a month.
- Seniors can receive CSFP in addition to other qualifying programs (i.e., TEFAP, Pantry Assistance, Senior Servings (where applicable)).
- A proxy can be used to pick up the CSFP box if the neighbor cannot themselves.

CSFP Eligibility Integrated into Link2Feed:

- Qualified seniors must be 60 years old or older and meet the established income guidelines.
- Ethnicity field is required for CSFP (thus, “don’t know”, “didn’t ask”, and “prefer not to answer” are not valid options).
- Oklahoma uses 3 statuses: Denied, Waitlisted, Active.
 - All seniors will receive a mailed letter confirming their status.
 - Clients with an Active status require a date entered in for when notified of eligibility.
 - Agencies need to create client profiles in Link2Feed in order to certify and record CSFP distributions:
 - must have Active clients entered into Link2Feed.
 - RFBO recommends entering Waitlisted clients, but not required.
- For Active clients, a Date of Enrollment is needed.
- Note, the “CSFP ID” in Link2Feed is the same number as the client’s profile in Link2Feed.
- Program (re)certification occurs every February, with updated income guidelines.
 - As a client signs for the (re)certification, they are acknowledging the non-discrimination statements and declaring they meet the program guidelines.
- On the CSFP Tab, Link2Feed will automatically calculate eligibility based on information entered during intake. There is an “Eligibility Chart” which details all items included in the process.
 - If the item is green, the client meets the qualification.
 - If the item is pink, the client does not meet the qualification – and agency may need to explore further (ex: as income is too high, ethnicity is needed, or they need to be recertified).
- Monthly Distributions are recorded on the Services Tab and capture the client’s (or proxy’s) signature.
 - If the CSFP Distribution button is greyed out, please go to the CSFP Tab, and review the chart.
- If a senior does not pick up their CSFP box two months in a row, Link2Feed automatically moves client’s CSFP status to “Suspended.”
 - If this is an administrative error (meaning recording a distribution was missed by the agency), the agency will need to manually change the client’s Status to inactive and then begin the recertification process to make client active again.

Rights and Responsibilities:

- No eligible neighbor will be discriminated against based on gender, sex, ethnicity, race, or religion.
- Faith based organizations cannot require participation in religious activities such as prayer to receive the meals.

Questions about the CSFP program? Please contact Meghan Hatfield @ 405-600-3164 or mhatfield@rfbo.org

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