

## **Updating Historical Distributions in Link2Feed**

1. From the "Services" tab in L2F click locate the applicable historical distribution record to be updated.

Visit / Service Dat	e 🔺	Location / Program	¢	Summary / Items Provided	÷	
12-09-2022		Location Regional Food Bank Food & Resource Cente Program Senior Servings	er	10.00 # of Meals		6

3. Enter the missing number of meals distributed to the client(s). Click "Save" to close record.

nIOF SERVINGS INEW ee Client in View Mode			
Household Summary			
lousehold Size	٠	No. Visits (last 30 days)	0
dults (18-59)	0	Social Programs	
Seniors (60+)	1	SNAP7 Food Stamps Veteran Benefits	
Children (0-17)	0		

Link2Feed questions/assistance: Janee Rudolph, office: 405-600-3141, jrudolph@rfbo.org Program questions/assistance: Sarah Edgin, office: 405-600-3198, sedgin@rfbo.org