## TAX RETURN FILING INSTRUCTIONS

**FORM 990**

### FOR THE YEAR ENDING

*June 30, 2017*

| Prepared for | Regional Food Bank of Oklahoma, Inc.  
P.O. Box 270968  
Oklahoma City, OK  73137-0968 |
|--------------|----------------------------------------------------------------------------------|
| Prepared by  | HoganTaylor LLP  
11600 Broadway Extension, Suite 300  
Oklahoma City, OK 73114 |
| Amount due or refund | Not applicable |
| Make check payable to | Not applicable |
| Mail tax return and check (if applicable) to | Not applicable |
| Return must be mailed on or before | Not applicable |
| Special Instructions | This return has been prepared for electronic filing. If you wish to have it transmitted electronically to the IRS, please sign, date, and return Form 8879-EO to our office. We will then submit the electronic return to the IRS. Do not mail a paper copy of the return to the IRS. Return Form 8879-EO to us by May 15, 2018. |
Form 8879-EO

IRS e-file Signature Authorization for an Exempt Organization

Department of the Treasury
Internal Revenue Service

Form (2016)

For calendar year 2016, or fiscal year beginning JUN 1, 2016, and ending JUN 30, 2017

Do not send to the IRS. Keep for your records.

Information about Form 8879-EO and its instructions is at www.irs.gov/form8879eo.

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than 1 line in Part I.

1a Form 990 check here ▶ X b Total revenue, if any (Form 990, Part VIII, column (A), line 12) 1b 82,316,885.
2a Form 990-EZ check here ▶ □ b Total revenue, if any (Form 990-EZ, line 9) 2b
3a Form 1120-POL check here ▶ □ b Total tax (Form 1120-POL, line 22) 3b
4a Form 990-PF check here ▶ □ b Tax based on investment income (Form 990-PF, Part VI, line 5) 4b
5a Form 8868 check here ▶ □ b Balance Due (Form 8868, line 3c) 5b

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2016 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

X I authorize HOGANTAYLOR LLP to enter my PIN 32567

□ As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2016 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer’s signature ▶ ___________________________ Date ▶ ___________________________

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

73637475001

I certify that the above numeric entry is my PIN, which is my signature on the 2016 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ HOGANTAYLOR LLP Date ▶ 04/06/18

LHA For Paperwork Reduction Act Notice, see instructions.
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Information about Form 990 and its instructions is at www.irs.gov/form990.

For the 2016 calendar year, or tax year beginning JUL 1, 2016 and ending JUN 30, 2017

**B** Name of organization

REGIONAL FOOD BANK OF OKLAHOMA, INC.

**D** Employer identification number

73-1100380

**E** Telephone number

(405) 972-1111

**G** Gross receipts

82,316,885.

**H(c)** Group exemption number

X

**J** Form of organization

Corporation

Firm's name

REGIONAL FOOD BANK OF OKLAHOMA, INC.

Firm's EIN

73-1100380

**K** Year of formation

1980

**M** State of legal domicile

OK

**Part I** Summary

**1** Briefly describe the organization's mission or most significant activities:

**SOLICITATION AND RECEIPT OF FOOD ITEMS FROM LOCAL, REGIONAL AND NATIONAL**

**2** Check this box [X] if the organization discontinued its operations or disposed of more than 25% of its net assets.

**3** Number of voting members of the governing body (Part VI, line 1a)

3

**4** Number of independent voting members of the governing body (Part VI, line 1b)

4

**5** Total number of individuals employed in calendar year 2016 (Part V, line 2a)

156

**6** Total number of volunteers (estimate if necessary)

42000

**7a** Total unrelated business revenue from Part VIII, column (C), line 12

0.

**7b** Net unrelated business taxable income from Form 990-T, line 34

0.

**8** Contributions and grants (Part VIII, line 1h)

74,996,233. 78,337,111.

**9** Program service revenue (Part VIII, line 2g)

4,033,992. 3,813,916.

**10** Investment income (Part VIII, column (A), lines 3, 4, and 7d)

10,193. 9,431.

**11** Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)

104,663. 156,427.

**12** Total revenue - add lines 8 through 11 (must equal Part IX, column (A), line 25)

79,145,081. 82,316,885.

**13** Grants and similar amounts paid (Part IX, column (A), lines 1-3)

62,531,756. 66,193,536.

**14** Benefits paid to or for members (Part IX, column (A), line 4)

0.

**15** Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)

5,083,295. 5,237,855.

**16a** Professional fundraising fees (Part IX, column (A), line 11e)

0.

**16b** Total fundraising expenses (Part IX, column (D), line 25)

0.

**17** Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)

11,774,442. 10,072,930.

**18** Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)

79,389,493. 81,504,321.

**19** Revenue less expenses. Subtract line 18 from line 12

-244,412. 812,564.

**20** Total assets (Part X, line 16)

8,726,478. 9,438,131.

**21** Total liabilities (Part X, line 26)

1,328,984. 1,228,073.

**22** Net assets or fund balances. Subtract line 21 from line 20

7,397,494. 8,210,058.

**Part II** Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

Signature of officer

KATIE FITZGERALD, CHIEF EXECUTIVE OFFICER

Date

04/06/18

**Preparer**

Print/Type preparer's name

W. LYNDEL LACKEY

Preparer's signature

04/06/18

PTIN

P00234298

**Preparer**

Firm's name

HOGANTAYLOR LLP

Firm's EIN

73-1413977

**Preparer**

Firm's address

11600 BROADWAY EXTENSION, SUITE 300 OKLAHOMA CITY, OK 73114

Phone no.

(405) 848-2020

May the IRS discuss this return with the preparer shown above? (see instructions)

X Yes  No

LHA For Paperwork Reduction Act Notice, see the separate instructions.

SEE SCHEDULE O FOR ORGANIZATION MISSION STATEMENT CONTINUATION

Form 990 (2016)
1 Briefly describe the organization's mission:
SOLICITATION AND RECEIPT OF FOOD ITEMS FROM LOCAL, REGIONAL AND NATIONAL FOOD COMPANIES, AND DISTRIBUTION OF THESE ITEMS TO OTHER CHARITABLE FOOD PROGRAMS IN CENTRAL AND WESTERN OKLAHOMA.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? 
   Yes ☐ No ☑

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? 
   Yes ☐ No ☑

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

   4a (Code: ) (Expenses $ 80,814,668. including grants of $ 66,193,536.) (Revenue $ 3,970,343.)
   THE REGIONAL FOOD BANK OF OKLAHOMA DISTRIBUTED OVER 52 MILLION POUNDS OF FOOD TO PARTNER AGENCIES IN 53 COUNTIES IN CENTRAL AND WESTERN OKLAHOMA. DEMAND CONTINUES TO GROW AS OKLAHOMA HAS ONE OF THE HIGHEST UNDEREMPLOYMENT RATES IN THE NATION. THIS HIGHER DEMAND IS REFLECTED IN NOT ONLY THE NORMAL FOOD DISTRIBUTION, BUT IN OUR CHILDHOOD HUNGER PROGRAMS SUCH AS BACKPACK, SCHOOL PANTRIES AND SUMMER FEEDING, ALL OF WHICH GREW IN THE PAST YEAR.

   4b (Code: ) (Expenses $ including grants of $ ) (Revenue $ )

   4c (Code: ) (Expenses $ including grants of $ ) (Revenue $ )

   Other program services (Describe in Schedule O.)
   (Expenses $ including grants of $ ) (Revenue $ )

   4e Total program service expenses $ 80,814,668.